

40 Orange Street St. Augustine, Florida 32084 (904) 547-7500 www.stjohns.k I 2.fl.us

Dear Parent or Guardian:

SCHOOL BOARD

Beverly Slough District 1

Tommy Allen
District 2

Bill Mignon District 3

Kelly Barrera District 4

Patrick Canan District 5 We are pleased to inform you that **Crookshank Elementary**, **Osceola Elementary**, **Webster Elementary** and **South Woods Elementary** will be implementing a new program called the Community Eligibility Provision (CEP).

Schools that participate in CEP are able to provide healthy breakfasts and lunches each day at no charge for <u>ALL</u> students enrolled in that CEP school regardless of income. There are no forms to complete for students enrolled at the CEP schools in order to receive meals at no charge.

Households are still responsible for any negative balances accrued during previous school years. For any children attending a non-participating school, but residing in the same household as children attending a CEP school, Parents or Guardians will still be required to submit a Free and Reduced School Meals Application or Direct Certification documentation.

Students of the CEP school that participate in other fee-based school sponsored programs (i.e., Extended Day) will be required to fill out a separate application (provided by the school) to determine their eligibility, and submit it to the school. Determination of eligibility will be made by a school representative.

If we can be of any further assistance, please contact us at 904-547-8931.

Sincerely,

Sean Prevatt

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mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

fax: (202) 690-7442; or

email: program.intake@usda.gov.

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