Osceola Elementary School

School Advisory Council

**SAC Minutes**

April 2, 2019

**In attendance:** Sarah Blevins, Kathy Walker, Ashley Cousins, Sheila Lawshe, Rebecca Keffer, Tina Waldrop, Kathleen Hunting, Shelly Erb, Milli Holtzendorf, Kellie Blanco, Lisa Fehrs, Kristyrae Larson-Richard, Janet Whelan, Janice Jones

* Meeting called to order: Called to order at 5:35

1st Motion- Kathleen Hunting 2nd Motion: Sheila Lawshe

After discussion, the vote was taken and a majority of the board approved

the motion.

* Review and Approval of March minutes: After discussion, the vote was taken and a majority of the board approved the motion.

 1st Motion- Kellie Blanco 2nd Motion- Shelly Erb

* Funds Report: Funds request: currently in SAC budget $10,823,
* Mrs. Hunting and Mrs. Cousins requested to attend Kagan Learning Conference in Orlando and requested no more than $3500. They will impart to the staff learned info.

1st motion- Sheila Lawshe 2nd Motion- Tina Waldrop

After discussion, the vote was taken and a majority of the board approved the motion.

* AVID update: Kindergarten; Presented by Kathy Walker

In kindergarten the main focus of AVID is to model strategies, introduce organization tools and discuss WICOR as it relates to daily classroom lessons. We use planners and responsibility folders. The planners are our main tool for communicating to families. All of AVID strategies are modeled; graphic organizers, 2 and 3 column notes and levels of questioning.

* Review Needs Assessment Results: Waldrop shared quite a few responses were recorded, education is high quality, students are safe both were scored highly. Why did 7 score their students as unsafe? Some areas are open areas with low fencing. These areas are under consideration for improvement. Visibility for Administration is a concern with fencing that is covered with view obstructed. School rules were a concern. Staff to gather information from this year’s surveys to project for next year. Are our students involved in community projects? Hard to discern from a school point of view. 77 parents wanted strategies on home student behavior, 70 surveyed wanted math night, 24 wanted science night, 14 wanted information on social studies.
* Student Code of Conduct: Waldrop shared the Code of Conduct is online or hard copies are available for parents. Encourage parents to review Code of Conduct online. Any concerns please direct to Mrs. Waldrop. Mrs. Erb shared that the information is useful. Absent forms need to be enforced, possible send a copy home to parents. Mrs. Cousins keeps a copy in student’s binder for parental use. Mrs. Blevins suggested investing in binders instead of paper folder. Mrs. Fehrs suggested placing a condensed absent form in the Paw Prints.
* District Update: No update tonight
* Title 1 Update: Review & Approve: Mrs. Blevins amended the agenda to include Parent Involvement Policy.

 Title 1 Learning Compact- this is the brochure, the brochure copies information pertaining to what parents are required to sign and return.

Mrs. Blevins will check wildcat logo for size and dimension.

Parental Involvement Policy- viewed the brochure on screen, corrections have been made by Mrs. Blevins and Mrs. Cousins. This document will go home on Open House and Title 1 Night.

 Parent Family Engagement Plan- Mrs. Waldrop shared that this is a district document. Note page 3, the table of activities, we will plan for 2019-2020. Review document for additions or deletions. We have not had Read & Feed, summer popsicles, and writer’s showcase this school year. Keep FSA nights, should we revisit Read & Feed nights? We no longer have the reading incentive program AR. The program worked for families without computers to take AR tests, and exposed parents to literature at Osceola. The AR program was very costly. What could we do to replace AR on Read & Feed Nights. Mrs. Hunting suggested local guest authors to come in the evening.

Literacy week used local authors, Mrs. Blanco shared it was very hard to schedule the authors. She suggested going back to book buddies. We have assigned classroom buddies for testing encouragement. Suggested to expand the buddies to read and help struggling primary readers. Mrs. Blanco will look into incorporating Book/Testing Buddies next school year. Mrs. Waldrop suggested offering various activities on a literacy evening.

List multiple family breakfast events, Mrs. Waldrop suggested to list separate events. Suggested to add a speaker for the International Women’s Day event. Add music to family events. Include grade level award ceremonies, add 5th grade graduation ceremony. Adapt Tissue and Tears location to outdoors as parents leave school, also rename as kindergarten parent social. Possible name Kindergarten Kick-off. Mrs. Waldrop will work on revising Writer’s Workshop. Add Fall Festival to list of activities.

A vote was taken on the 3 documents; a motion was taken to approve changes on all above documents.

1st Motion- Janice Jones 2nd Motion- Amber Noseworthy

* Principal comments: Mrs. Waldrop commented on the great job the 4th and 5th grade students and teachers did during testing. The entire Osceola school population did an awesome job supporting testing.
* Open Floor (Celebrations/Questions): No comments
* Next meeting date: May 7th at 5:30
* Meeting called to close at 6:34.

After discussion, the vote was taken and a majority of the board approved

the motion.

1st Motion- Rebecca Keffer 2nd Motion- Kellie Blanco